

BOARD OF DIRECTORS

BOARD OF DIRECTORS

President	Pamela Baird
Vice President	Kim Robertson
President Emeritus	Avis Geygan
Membership Director	Fiona Robertson
Program Director	Lucy Kerl
Finance Director	Marie Drew
Recording Secretary	Jerri Spurlock
Corresponding Secretary	Barb Kordis

EXECUTIVE COMMITTEE

President	Pamela Baird
Vice President	Kim Robertson
President Emeritus	Avis Geygan
Recording Secretary	Jerri Spurlock
Corresponding Secretary	Barb Kordis

AUXILIARY COMMITTEES

Betty J. Turner Award	Pamela Baird
Finance/Budget	Marie Drew
Junior Scholarships	Marcia O'Toole
	Janet Killian
Membership	Fiona Robertson
Nominating	Tamra Bissett
Program	Lucy Kerl
Project Grant Review	Pamela Baird
Remembrance/Recognition	Judy Turner

PAST PRESIDENTS

Avis Geygan	2013-2016
Peggy Eshman	2006-2013
Debbie Ashe	2003-2006
Jean Robson	2000-2003
Kathy Connelly	1997-2000
Nancy Fody	1995-1997
Anna Wyatt	1993-1995
Janet Crawford	1991-1993
Trina Liss	1989-1991
Betsy Coutant	1987-1989
Betty Ann Horak	1985-1987
Jewelle Schauer	1982-1985
Jacque Blankmeyer	1981-1982
Mary Jo Hedrick	1980-1981
Baily Martella	1978-1980
Hope Hamblet	1977-1978
Jewelle Schauer	1975-1977
Mary Ann Barrie	1974-1975
Marie Gallagher	1973-1974
Maggie Lucas	1972-1973
Mary Jo Hedrick	1970-1972
Barbara LaTour	1968-1970
Phyllis Bedell	1967-1968
Dorothy Momberg	1965-1967
Rose Bryant	1964-1965
Frankie Fry	1962-1964

GENERAL MEMBERSHIP MEETINGS

Monthly Board meetings are held the first Friday of the month from September through June. All Auxiliary members are invited.

Fall Luncheon and Meeting
Project Review Grants
Spring Luncheon and Annual Meeting
Election and Installation of Officers
Betty J. Turner Outstanding Volunteer Award
Junior Volunteer Scholarship Award(s)

VOLUNTEER RESOURCES

Shanna Barton, Manager 513-865-1230
Bridget Lewis, Coordinator 513-865-1164

Bethesda North Gift Shop
Jill Harsch, Coordinator 513-865-1167

BETHESDA FOUNDATION

10500 Montgomery Road
Cincinnati, OH 45242
513-865-1616
Bethesda Foundation web address: www.bethesdafoundation.com

Andy Swallow, President and Chief Executive Officer 513-865-1620
Jerri Spurlock, Auxiliary Coordinator 513-865-1618

Betty J. Turner Outstanding Volunteer Award

In 1995 the Auxiliary of Bethesda Hospital established the Betty J. Turner Outstanding Volunteer Award. This award honors a volunteer, who like Betty, is outstanding in his or her dedication to the ideals that volunteers represent. Volunteer ideals include dedication, cheerfulness, loyalty, helpfulness, service, and selflessness.

This award is open to all volunteers and Auxilians, who give their time and talents to Bethesda Hospital, Inc. One volunteer/Auxilian will be selected from the nominees. The annual award will be presented at the Auxiliary Spring Luncheon.

PAST RECIPIENTS

2018- Chris Komiensky
2017- Joan Stouffer and Lucy Kerl
2016 - Theresa Holdgrave and Bill Wagner
2015 - Anne Abate
2014 - David Pohl
2013 - Paul Cunningham
2012 - Barbara Fisher
2011 - Dr. Darrell Lively
2010 - Bob Johnson
2009 - Marian Ostholthoff
2008 - Mary Ann Miracle
2007 - Dorothy Varga
2006 - Norm Atkinson

2005 - Dolores Hageman
2004 - Betty Allison
2003 - Mary French-Jordan
2002 - Betty Bartlett
2001 - Joan Wagner
2000 - George Rosenberg
1999 - Marcia Bible and Marie White
1998 - Betty and Paul Horak
1997 - Janet Crawford
1996 - Mary Jo Hedrick
1995 - Geneva Rubins

THE AUXILIARY RECOGNITION PIN

In 1985, the Auxiliary developed a special pin to recognize members who have donated 100 hours or more of service to the Auxiliary of Bethesda Hospital. The pin, designed by Auxilian Mary Lipe, is embossed with the letters A.U.X. These letters not only abbreviate *Auxiliary*, but also hold a special meaning:

A. - Alert
U. - Useful
X. - Xenia (Greek for *Hospitable*)

Each year a maximum of five Auxiliary members are nominated to receive a pin at the Spring or Fall General Membership Luncheon in recognition of their service to Bethesda.

THE AUXILIARY OF BETHESDA HOSPITAL, INC. CINCINNATI, OHIO

Article I - Name

The name of the organization is The Auxiliary of Bethesda Hospital, Inc. (Cincinnati, Ohio).

Article II - Mission Statement

The Auxiliary exists exclusively for charitable purposes, renders services to Bethesda Hospital, Inc. and its patients, and assists Bethesda Foundation, Inc. in promoting the health and welfare of the community in accordance with the objectives established by the Board of Trustees of Bethesda Hospital, Inc.

Article III -Vision Statement

The Auxiliary of Bethesda Hospital is a network of diverse members dedicated to effectively supporting the mission of Bethesda Hospital by enhancing the hospital's ability to meet the healthcare needs of the community. The Auxiliary accomplishes this vision by maintaining a supportive membership and providing flexible opportunities for meaningful involvement.

Article IV – Membership

Section 1. Membership in the Auxiliary is open to all persons regardless of race, creed, religion or place of origin who are interested in Bethesda Hospital, Inc. and who are willing to uphold the mission statement of the Auxiliary.

Section 2. There are four types of membership:

- a. Active Members: Members in good standing who uphold the purpose of the Auxiliary, interested in taking an active role in the Auxiliary and have paid their annual membership dues as established by the Board of Directors pursuant to Article IV, Section 4 hereof.
- b. Sustaining Members: Members in good standing who support Bethesda through the Auxiliary but are unable to participate in Auxiliary activities at this time and have paid their annual dues as established by the Board of Directors pursuant to Article IV, Section 4 hereof.
- c. Life Members: Members who have donated \$150 for Life Membership. No annual dues will be required of Life Members.
- d. Honorary Members: The Auxiliary has conferred an Honorary Membership on each retired Deaconess of Bethesda Hospital, Inc. It may also confer such membership on other individuals in recognition of outstanding service to the Auxiliary, Bethesda Hospital, or the community. No dues will be required of Honorary Members.

Section 3. All members have the right to vote, participate in meetings, and hold office in the Auxiliary.

Section 4. Dues

- a. Membership dues shall be set by the Board of Directors in accordance with these Bylaws. Dues shall be billed by the Membership Director and payable to the Auxiliary of Bethesda Hospital, Inc. Dues are due January 1 of each calendar year.

Section 5. The fiscal year of the Auxiliary will be from July 1 through June 30.

Article V – Officers

Section 1. The officers of the Auxiliary are: President, Vice President, President Emeritus, Recording Secretary, Membership Director, Program Director, Finance Director and Corresponding Secretary.

Section 2. The President of the Auxiliary will be elected for a two year term, with an optional two year term, to serve for a maximum of four years. All other officers, except the Recording Secretary and President Emeritus, will be elected for a one year term with three optional one year terms to serve for a maximum of four years. After having served four years in any office, an elected officer will be eligible for election to a different office. An individual may be reelected to the office in which he/she served four years after one year has passed. A President Emeritus' term of office shall be limited as described in Section 3 of Article VI.

Section 3. The election of officers is held at the Annual Meeting of the Membership, as set forth in Article IX, Section 2 herein. The officers will be installed at this meeting and assume their duties on July 1.

Section 4. If there is a vacancy in any officer position during a term of office, such vacancy shall be filled by an appointee selected by the Executive Committee. The selected appointee shall serve the remaining term of the office that was vacated.

Article VI - Duties of Officers

Section 1. The President

The President is the Chief Executive Officer of the Auxiliary, Chairman of the Board of Directors, the Executive Committee, and the Project Review Committee. The President will have the supervision of the general management of the Auxiliary and is an ex-officio, voting member of all standing and ad hoc committees, except the Nominating Committee.

Section 2. Vice President

The Vice President assumes the duties of the President when the President is unable to fulfill them and assists the President as needed.

Section 3. President Emeritus

The most recent President Emeritus will serve as an ex officio, voting member of the Board of Directors and the Executive Committee and will act in an advisory capacity to the President.

Section 4. Membership Director

The Membership Director will serve as Chairperson of the Membership Committee.

Section 5. Program Director

The Program Director will serve as Chairperson of the Program Committee.

Section 6. Finance Director

The Finance Director will serve as Chairperson of the Finance Committee.

Section 7. Recording Secretary

By virtue of his/her position as the Auxiliary Coordinator of the Bethesda Foundation, the Recording Secretary will serve as an ex officio, voting member of the Board of Directors, and all committees, including the Executive Committee. The Recording Secretary (or his/her designee) will be responsible to record the minutes of the meetings of the Board of Directors and Executive Committee in books belonging to the Auxiliary. These records shall be open for inspection by any member of the Auxiliary at reasonable times. The Recording Secretary shall handle all correspondence for the Auxiliary and coordinate all financial matters with the Finance Director. The Recording Secretary (or his/her designee) shall perform administrative matters necessary for efficient communication between the Foundation and the Auxiliary and the operation of the Auxiliary.

Section 8. Corresponding Secretary

The Auxiliary shall also elect a volunteer to serve as the Corresponding Secretary. The Corresponding Secretary is responsible for assisting the Recording Secretary with the correspondence of the Auxiliary.

Article VII - Board of Directors

Section 1. The Board of Directors of the Auxiliary consists of the officers listed in Section V. At least one representative of the Bethesda Foundation (chosen by the Bethesda Foundation's Board of Directors) is an ex officio, voting member of the Board of Directors.

Section 2. All actions of the Board of Directors are subject to the approval of the Board of Trustees of Bethesda Hospital, Inc. with liaison through the Foundation. With the above limitations, management and control of property, funds, and the affairs of the Auxiliary shall be administered by the Auxiliary Board of Directors on behalf of the Auxiliary membership, which has the final approval on all matters of Auxiliary policy.

Section 3. Meetings of the Board of Directors will be held at a designated time and place determined by the President and the Recording Secretary. There shall be a minimum of five Board meetings annually. All members of the Auxiliary are invited to attend the Board meetings.

Prior to taking formal action on matters of fundraising and program support, the Board of Directors shall conduct a vote of the members of the Auxiliary in attendance at Board meetings on such matters.

Section 4. A quorum at any Board meeting will consist of no less than four members of the Board. An action of the Board of Directors requires the approval of a majority of the Board members present at a meeting of the Board at which a quorum is established.

Section 5. The Board of Directors authorizes the Executive Committee to act for it in special cases requiring immediate action.

Article VIII - Executive Committee

Section 1. The Executive Committee of the Auxiliary consists of the President, Vice President, President Emeritus, Secretary and one additional non-voting member to act in an advisory capacity on the matter to be considered by the committee. The non-voting, advisory member of the Executive Committee shall be selected by the President. The non-voting advisory member selected by the President may change from time to time depending on the nature of the matter being considered by the Executive Committee.

Section 2. The Executive Committee will assist the President and be empowered to act for the Board of Directors on all matters properly within the jurisdiction of the Board of Directors, which the President determines cannot be held over until the next Board meeting.

Section 3. A meeting of the Executive Committee may be held at any time and place determined by the President. Presence of three (3) members of the Executive Committee at a meeting of the Executive Committee shall constitute a quorum. A majority vote of the Executive Committee members present at a meeting at which a quorum exists shall be required for any actions taken.

Section 4. All actions of the Executive Committee shall be reported to the Board at the next meeting.

Article IX - Meetings of the General Membership of the Auxiliary

Section 1. There shall be at least two regular meetings of the Auxiliary membership each year.

Section 2. The Annual Meeting is held in the Spring of each year for election and installation of officers, submission of the annual report, and such other business as may properly come before the meeting.

Article X - Standing Committees

Section 1. The Standing Committees of the Auxiliary are the Membership Committee, Program Committee, Finance Committee, Nominating Committee and Project Review Committee.

Section 2. The Directors of Membership, Program and Finance will be elected in the same manner as the other officers of the Auxiliary. The Chairperson of the Nominating Committee will be appointed by the President. The President shall serve as the Chairperson of the Project Review Committee.

Section 3. The President of the Auxiliary may appoint ad hoc committees for special tasks. At the time of the appointment, the purpose and responsibilities of the committee shall be specified. Upon discharge of the specified function, the committee is dissolved.

Section 4. Each Committee Chairperson, in conference with the President, selects members of the committee, except as otherwise directed in the Bylaws.

- a. The Membership Committee is responsible for promoting membership growth and maintaining all records pertaining to membership, including publication of the Yearbook.
- b. The Program Committee is responsible for coordinating the general membership meetings and all other special functions or meetings designated by the Board of Directors.
- c. The Finance Committee reviews financial reports from the Bethesda Foundation and provides appropriate information to the Board of Directors. The Finance Director will offer counsel to the Board of Directors on fiscal matters and prepare an annual budget for the Auxiliary. The Finance Director shall be a signer on the Auxiliary account at the Credit Union.
- d. The Nominating Committee
 - (1) The Nominating Committee is responsible to provide leadership and direction to the Auxiliary by identifying and recruiting qualified individuals to serve as the officers as listed in Article V.
 - (2) The Nominating Committee will consist of three members who serve no longer than four years consecutively. The President Emeritus and Recording Secretary will be ex officio, voting members of the Nominating Committee.
 - (3) The Chairperson of the Nominating Committee shall be appointed by the President of the Auxiliary for a one year term and may be reappointed for three additional one-year terms for a total of four years.
 - (4) The Nominating Committee will meet as necessary throughout the year to review and anticipate the leadership requirements of the Auxiliary. Opportunity for nominations will be solicited from the general membership prior to the February Board Meeting. The slate of officers will be presented for approval at the last Board meeting before the annual spring meeting. Nominations will be accepted from the general membership at that meeting. The newly elected officers will be installed at the annual spring meeting and will assume the offices to which they have been elected on July 1.
 - (5) At the beginning of the fiscal year (July 1) the Recording Secretary will provide the Chairman of the Nominating Committee with a list of officers who will not be eligible for reelection due to term limits.
- e. The Project Review Committee
 - (1) The Project Review Committee will meet prior to the fall general meeting to consider and approve requests for Auxiliary Funds that properly come before the Project Review Committee.
 - (2) The President of the Auxiliary will chair the Project Review Committee and the Recording Secretary and Finance Director will be ex officio, voting members. Twelve additional members may be selected by the President from the Board and/or general membership for a total of fifteen members. The additional members will serve no more than four years consecutively unless there are vacancies.
 - (3) For fiscal year beginning July 1, 2013, the President and Recording Secretary will determine which members have served longer than four years and set up a procedure to provide for an orderly transition to implement the limitation on the number of years an individual may serve on the Project Review Committee.

Article XI - Finances

Section 1. All fundraising activities are subject to the approval of the Board of Trustees of Bethesda Hospital, Inc.

Section 2. Any expenditure that exceeds the budget for such expenditure under the operating budget of the Auxiliary by more than ten percent (10%) shall require the approval of the Bethesda Hospital, Inc. Board of Trustees (or its representative) and the Board of Directors of the Auxiliary.

Section 3. All documents made, accepted or executed by the Auxiliary shall be signed by the President or her/his representative. Checks drawn against the funds of the Auxiliary shall be signed by either the Finance Director, President or Recording Secretary.

Article XII – Bylaw Approval, Adoption and Amendments

These Bylaws may be altered, repealed, or amended by the affirmative vote of two-thirds of the members present and voting at any regular or special meeting of the Auxiliary, provided that notice of the proposed alteration, repeal, or amendment is contained in the notice of such meeting, which has been mailed not less than 14 days in advance of the meeting. No amendment to the Bylaws shall become effective until approved by the Board of Directors of the Auxiliary of Bethesda Hospital, Inc. and the Board of Trustees of Bethesda Hospital, Inc.

Article XIII - Parliamentary Procedure

Parliamentary authority shall be *Roberts Rules of Order*.

Article XIV - Dissolution

Upon dissolution of the Auxiliary of Bethesda Hospital, Inc., all monies, properties, records and documents shall become the responsibility of the Board of Trustees of Bethesda Hospital, Inc. All members of the Auxiliary shall be notified of this action.

Revised:	July 1, 2018	March 30, 1978
	June 30, 2016	March 3, 1971
	May 17, 2013	October 4, 1965
	July 18, 2011	May 21, 1965
	August 1, 2009	March 19, 1964
	March 23, 1993	September 24, 1962
	March 20, 1984	
		Issued: